

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

**Open Session**

**June 9, 2010**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, June 9, 2010 beginning at 9:20 a.m. in the Board Room, Room 309, 1600 West 12<sup>th</sup> Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

**John R. Lucero, First Vice President**  
**Thomas A. Gougeon, Vice President**  
**Paula Herzmark, Vice President**  
**H. Gregory Austin, Vice President**

Board employees and others present during portions of the Meeting were:

J. S. Lochhead, CEO/Manager	P. L. Wells, General Counsel
R. J. Mahoney, Director of Engineering	M. L. Bassett, Director of Public Affairs
B. D. Good, Director of Operations & Maintenance	C. R. Dermody, Director of Information Technology
D. L. Little, Director of Planning	C. Elam-Floyd, Director of Human Resources
P. Coleman, Manager of Internal Auditing	U. Sharma, Treasurer/ <i>Acting</i> Director of Finance
A. Rettig, Treasury	A. Chotiner, Accountant
D. Hamm, Staff Analyst	J. H. Bambei, Jr., Chief of Engineering
M. L. Walker, Attorney	T. Roode, Assistant Chief of Engineering
M.K. Frishman, Attorney	M. Leister, Engineer
J. Wittler, Law Clerk	D. Wyman, Engineering Specialist
G. T. Malmberg, Sales Administrator	A. T. Spaulding, Manager of Purchasing
K. Chancellor, Customer Care	E. Hernandez, Superintendent of T&D
W. Sutherland, Customer Care	N. Streno, Assistant Superintendent of T&D
J. Novak, Office Management Assistant	B. Morse, Distribution Supervisor

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

J. R. Zdechlik, System Operations  
Supervisor

W. C. Austin, Manager of Safety and  
Security

J. D. Duran, Distribution Operations  
Supervisor

G. A. Rygh, Superintendent of Water Control

Jill Wuertz, Denver Parks and  
Recreation

Patty Ortiz, Diverse Project Consultants

David Meeker, Specialized Protective  
Services

Jeremy DuFour, Specialized Protective  
Services

Commissioner Lucero called the meeting to order.

Upon motion regularly made, seconded and unanimously carried,  
Commissioner Tate was found to be absent for substantial cause and was excused.

Upon motion regularly made, seconded and unanimously carried, the reading of  
the Minutes of the Regular Meeting of May 12, 2010 was dispensed with and such  
Minutes were approved.

Upon motion regularly made, seconded and unanimously carried, the Minutes  
of the Executive Session of May 12, 2010 were approved.

#### **Public Comment**

Commissioner Lucero invited members of the public to comment to the Board  
on any matters not included in the Agenda for the meeting. There was no response.

#### **Response to May 27 Main Break**

Mr. Good reported that during construction for the West Line RTD FasTracks Project,  
an RTD contractor ruptured a 30" distribution line near 12<sup>th</sup> Avenue and Knox Court,  
causing Denver Water to issue the first boil water advisory in Denver Water history.  
Through the efforts of numerous Denver Water employees, all affected customers  
were notified, central locations for distribution of bottled water were established and

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

water was provided, as well as prompt notification of the news media to provide information regarding the break and its impact on water customers. Denver Water employees provided assistance to the contractor during repair of the main and flushed the affected distribution system prior to giving an all-clear to resume use of the water. Several employees were in attendance, as representatives of the entire workforce that was involved in the effort: Bill Morse, Nick Streno, Kevin Duran, Joel Zdechlik, Garth Rygh, Jean Novak, Kimberly Chancellor, and Wendy Sutherland all introduced themselves and spoke regarding their individual efforts and the efforts of their co-workers to address the situation.

Ms. Bassett noted that, although there was no one in attendance from the Community Relations section, those employees were very much involved.

The Commissioners thanked the employees for their efforts and noted that such efforts were a model of how public servants quietly and efficiently work to address emergency situations. The Commissioners and Mr. Lochhead thanked the employees for attending the meeting and asked that they tell their co-workers who were unable to attend, how much the Commissioners appreciated their efforts.

#### **2010 Flor Y Canto Festival Recognition**

Commissioner Lucero noted that Denver Water had received recognition as an Onyx Sponsor for the 2010 Flor Y Canto Festival and Champions of Change Awards Event. Commissioner Lucero explained that Escuela was founded in 1970 from a vision held by community leaders from the civil rights movement that focused on predominantly low-income Latino children and youth at risk of academic failure. The Escuela program continues to provide services that promote academic excellence and achievement and instill cultural pride in Latino students.

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**RECORD OF PROCEEDINGS**

---

**MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS**

**1. ITEM V-A-1: HUMAN RESOURCE CHANGES**

Approved the human resource changes set forth in Agenda Item V-A-1 dated June 9, 2010, a copy of which is attached to and incorporated in these Minutes as Exhibit "A," effective the pay period beginning **May 15, 2010** unless otherwise noted.

**2. ITEM V-A-2: EMPLOYEES ELIGIBLE FOR REGULAR STATUS**

The following employees were classified as regular employees of the Board, with all rights and privileges thereof, effective **June 1, 2010**, unless otherwise noted:

<b>Employee Name</b>	<b>Employment Date</b>	<b>Retirement Plan Participation Date</b> Unless otherwise noted^	<b>Division/Section</b>
Sandra Seiger	11/09/2009	11/09/2009	Engineering #200
Gregory Gulley	11/23/2009	11/23/2009	Dam Safety #214
John McCarty	11/19/2009	11/19/2009	Safety & Loss Control #423
David Remson	12/01/2009	12/01/2009	Training & Org. Development #424
Ross Britton^	03/31/2009	11/28/2009 ^Exclude Prior Service as Temporary Status 03/31/2009 to 11/27/2009	Customer Service – Field #465
Wesley Eversole	12/03/2009	12/03/2009	South Boulder Area #510
Debra Maxwell	11/16/2009	11/16/2009	Foothills #610
Kevin Finney	11/09/2009	11/09/2009	Marston #630

RECORD OF PROCEEDINGS

---

MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS

3. **ITEM V-A-3: CONTRACTS SCHEDULED TO RENEW AND/OR ADD FUNDING IN THE 3RD QUARTER OF 2010**

Approved renewal or additional funding as necessary for the following contracts which are scheduled to expire in the 3<sup>rd</sup> Quarter 2010:

Contract with IBM Corporation to provide TM1 Software for the contract period August 1, 2010 to August 1, 2011, at an additional cost of \$50,000;

Contract with AssetWorks to provide Fleet Management software for the contract period September 30, 2010 to September 30, 2011, at an additional cost of \$43,000;

Contract with IBM Corporation to provide Maintenance Management software for the contract period September 15, 2010 to September 15, 2011, at an additional cost of \$85,000;

Contract with Genesys Telecomm Lab, Inc., to provide Telephone System Software for the contract period September 30, 2010 to September 30, 2011, at an additional cost of \$35,000;

Contract with Microsoft Services to provide Development software support for the contract period July 7, 2010 to July 7, 2011, at an additional cost of \$60,060;

Contract with Xerox Corporation for the lease and maintenance of Print Shop Equipment for the contract period June 30, 2010 to December 31, 2010 at no additional cost;

Contract with Bowe Bell & Howell for water bill inserting equipment maintenance for the contract period July 1, 2010 to July 1, 2011 at an additional cost of \$14,000;

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

Contract with Oracle Corporation to provide Human Resources software for the contract period September 21, 2010 to September 21, 2011 at an additional cost of \$80,000; and

Contract with Cyber-Ark Software, Inc., to provide Password Vault software for the contract period September 3, 2010 to September 3, 2011, at an additional cost of \$25,000,

all as more particularly described in the Attachment to Agenda Item V-A-3, dated June 9, 2010, a copy of which is attached to and incorporated in these Minutes as Exhibit "B."

4. **ITEM V-A-4: CONTRACT EXTENSION WITH THE DOYLE GROUP FOR DESKTOP PC ENGINEERING SERVICES**

Approved extension of Contract No. 12690A with the Doyle Group to provide the services of Ed Killian-Keup as a Windows desktop administration specialist, augmenting staffing in the Tier I Client Support Section of the Information Technology Division, for an additional two months, at a cost not to exceed \$27,030, and a total amended contract amount not to exceed \$112,030.

5. **ITEM V-A-5: CONTRACT EXTENSION WITH SEMPRA PROFESSIONAL SERVICES FOR SOFTWARE DEVELOPMENT SERVICES**

Approved extension of Contract No. 12714A with Sempra Professional Services, Inc. to provide the services of Kevin Hinshaw to assist as a software developer, augmenting staffing in the Tier II Application Support Section of the Information Technology Division, for an additional 12 months, for an amount not to exceed \$154,000, and a total amended contract amount not to exceed \$240,240.

RECORD OF PROCEEDINGS

---

MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS

6. **ITEM V–A–6: CONTRACT FOR CALIBRATION OF GAS MONITORS AND SENSORS**

Authorized award of a contract to Safeware Technical Services, Inc. to provide calibration services for Denver Water's gas detection equipment through June 30, 2012, for a total contract amount of \$130,000.

7. **ITEM V–A–7: AUTHORIZATION OF ADDITIONAL FUNDS FOR FERRELLGAS**

Authorized Amendment to the annual contract with Ferrellgas Company, Contract No. 11706A, to furnish propane to Denver Water's outlying facilities for an additional \$130,000, and a total amended contract amount not to exceed \$280,000.

8. **ITEM V–A–8: CONTRACT FOR FOOTHILLS CHAIN & FLIGHT EQUIPMENT REPLACEMENTS**

Authorized award of a contract to Jennison Construction for the Foothills Chain and Flight Equipment Replacement Project, at a cost not to exceed \$1,858,229.

9. **ITEM V–A–9: CHANGE ORDER NO. 10 WITH LILLARD & CLARK CONSTRUCTION CO. CONDUITS NOS. 12 AND 18 – 48-INCH AND 54-INCH STEEL PIPE RELOCATION AT THE SOUTH PLATTE RIVER**

Approved Change Order No. 10 to the August 12, 2009 Contract with Lillard and Clark Construction Company, Inc., Contract 12019A, for the relocation of Conduit Nos. 12 and 18 at the South Platte River, in the amount of \$325,578.74, all as more particularly described in Change Order No. 10, a copy of which is attached to and incorporated in these Minutes as Exhibit "C."

RECORD OF PROCEEDINGS

---

MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS

10. **ITEM V-A-10: RATIFICATION OF CONSTRUCTION CONTRACT  
CHANGE ORDERS AND AMENDMENTS TO AGREEMENTS**

Ratified Construction Contract Change Orders and Amendments to  
Agreements authorized by the Manager in April and May 2010 as follows:

Change Order Nos. 8 and 9 to Contract No. 12019A with Lillard and  
Clark Construction Company, Inc. for the relocation of Conduit Nos. 12  
and 18 at the South Platte River;

Change Order No. 2 to Contract No. 12290A with D&D Roofing, Inc.,  
for the 2009 Marston and Moffat Roof Replacement and Repair Project;

Change Order No. 4 to Contract No. 12307A with BT Construction for  
the replacement of a portion of Conduit No. 94;

Change Order No. 3 to Contract No. 12448A with Aslan Construction,  
Inc., for the 56<sup>th</sup> Avenue Pump Station and Reservoir Surge Tank and  
Overhead Crane Modification Project;

Change Order Nos. 2 and 3 to Contract No. 12501A with Restruction  
Corporation for the Foothills Treatment Plant Floc/Sed Reservoir No. 3  
Structural Repairs;

Change Order No. 3 to Contract No. 12689A with Concrete Works of  
Colorado, Inc., for installation of a 60-inch butterfly valve and  
appurtenances in Conduit No. 25;

Change Order No. 1 to Contract No. 12737A with Colorado Excavating  
for structure demolition;

Change Order Nos. 2 and 3 to Contract No. 12785A with McDade-  
Woodcock, Inc. for fiber optic cable installation to 555 Quivas Street;

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

Change Order No. 4 to Contract No. 12082A with Concrete Works of Colorado for the Cat Reservoir and Drainage Improvement Project;

Second Amendment to Task Order Agreement 11109H with AECOM USA, Inc., for an on-line O&M Manual for the downstream reservoir facilities;

First Amendment to Task Order Agreement 11110G with Brown & Caldwell, Inc., for an on-line O&M Manual for miscellaneous distribution vaults;

First Amendment to Task Order Agreement 11113E with Carollo Engineers, PC for an on-line O&M Manual for 8 miscellaneous distribution vaults;

First Amendment to Task Order Agreement 11119H with Integra Engineering for design of an 8-inch main at 50<sup>th</sup> Avenue and Vasquez Boulevard;

First Amendment to Task Order Agreement 11119J with Integra Engineering for design of a 12-inch main crossing Cherry Creek;

Third Amendment to Task Order Agreement 11129C with Merrick & Company for structural analysis and design services for a storage building at the Denver Water Recycling Plant;

Third Amendment to Task Order Agreement 11137C with SM&RC Structural Engineers, Inc., for structural engineering and design services for a bridge across the South Boulder Canal;

Second Amendment to Task Order Agreement 11139D with Tetra Tech, Inc., for the Howe-Haller Reservoir Improvements Mounding Drain, Slope Improvement and Hazeltine Reservoir Improvement Project;

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

First Amendment to Agreement 11627A with Revey Associates, Inc. for the Cheesman Reservoir Outlet Project;

Third Amendment to Task Order Agreement 12513B with SDG Incorporated for the Kendrick Reservoir – Basin No. 1 Distress Evaluation;

First Amendment to Agreement 12775A with Merrick & Company for the Denver Federal Center Utilities Infrastructure Project;

Sixth Amendment to Agreement 11434A with KRONOS for the Enterprise Time Management System Project; and

First Amendment to Agreement 12731A with Wholesale Specialties, Inc., to supply high efficiency toilets,

all as more particularly described in the Attachment to Agenda Item V-A-10, dated June 9, 2010, a copy of which is attached to and incorporated in these Minutes as Exhibit "D."

11. **ITEM V-A-11: CONTRACT AMENDMENT WITH KRONOS INCORPORATED FOR PROFESSIONAL SERVICES**

Approved Amendment to the August 13, 2008 Contract with KRONOS, Inc., Contract No. 11434A, for implementation of a new timekeeping system at an additional cost of \$20,045, and a total amended contract amount not to exceed \$369,832.50.

12. **ITEM V-E-1: CONTRACT FOR ARMED GUARD SECURITY SERVICES FOR DILLON DAM**

Authorized the award of a contract to Specialized Protective Services, LLC to provide described security services at Dillon Dam and Williams Fork

RECORD OF PROCEEDINGS

---

MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS

Reservoir for the contract period July 1, 2010 through April 30, 2012, for a total contract amount not to exceed \$2,500,000.

13. **ITEM V–E–2: 2010 RETIREMENT PLAN CONTRIBUTION**

Ratified monthly payments made to the Retirement Plan Trust Fund through May 31, 2010 in the amount of \$6,754,828, and authorized a remaining contribution of \$6,447,129, for a total contribution for 2010 of \$13,201,957 all as more particularly set forth in the Benefit Partners January 4, 2010 Actuarial Valuation Report.

14. **ITEM V–E–3: FOURTH AMENDMENT TO AGREEMENT WITH MULLER ENGINEERING COMPANY, INC. FOR DUNES RESERVOIR OUTLET FACILITY**

Authorized the Fourth Amendment to the April 28, 2008 Agreement with Muller Engineering Company, Inc., Contract No. 11688A, for design services for the Dunes Reservoir Outlet Facilities in the amount of \$79,114.00, and extending the completion date to September 15, 2010, all as more particularly described in the Fourth Amendment, a copy of which is attached to and incorporated in these Minutes as Exhibit "E."

15. **ITEM V–E–4: INTERGOVERNMENTAL AGREEMENTS WITH THE CITY AND COUNTY OF DENVER, DEPARTMENT OF PUBLIC WORKS**

Authorized entering into Intergovernmental Agreements with the City of Denver, Department of Public Works for the City's Broadway Reconstruction Project as follows:

Phase I Reconstruction – South Broadway between Arizona Avenue and Iowa Avenue; and

Phase II Reconstruction – South Broadway between Wesley Avenue and Yale Avenue.

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

Copies of the Intergovernmental Agreements are attached to and incorporated in these Minutes as Exhibit "F" and "G."

The Board's estimated cost to share the work described in the Phase I Agreement is \$412,500, and to share the work described in the Phase II Agreement is \$258,750, for a total authorized amount of \$671,250.

Mr. Good explained a third IGA is in negotiation and will be brought to the Board for authorization.

16. **ITEM V-E-5: CONTRACT FOR CONSTRUCTION OF PHASE 1-A  
CONDUIT NO. 302**

Authorized the award of a contract to BT Construction, Inc. for the construction of Phase 1-A of Conduit No. 302, a 30 inch diameter recycled water pipeline on Peoria Street from East 47<sup>th</sup> Avenue to East 56<sup>th</sup> Avenue, at a cost to the Board of \$1,661,800.

Tom Roode provided background regarding the proposed conduit, which will eventually extend from Stapleton to the Rocky Mountain Arsenal, the Gateway area and Denver International Airport. Mr. Roode provided a copy of an aerial photo showing the route of the pipeline from Stapleton near Westerly Creek to 56<sup>th</sup> and Chambers Road, a copy of which is attached to and incorporated in these Minutes as Exhibit "H." Mr. Roode explained that Phase 1-B of the project will be brought to the Board for consideration in September and that Phase 2 is expected to be ready for award in October.

The Staff and Commissioners discussed various issues regarding construction of the pipeline, including railroad and interstate highway crossings, wetlands and street occupancy fee issues.

## RECORD OF PROCEEDINGS

---

### MINUTES OF THE BOARD OF WATER COMMISSIONERS

17. **ITEM V-E-6: ON-CALL GENERAL CONSTRUCTION MANAGEMENT SERVICES CONTRACTS**

Approved the use of On-Call Construction Management Services contracts with Consultants as are more particularly described on Agenda Item V-E-6 and its attachment, a copy of which is attached to and incorporated in these Minutes as Exhibit "I."

Mr. Mahoney explained that on-call contracts for Construction Management Services will be used based on project needs balanced with in-house capabilities and staff availability. On-Call contract services are expected to provide timely assistance to Denver Water's ongoing construction program. Mr. Leister, in providing additional backup regarding the proposed contracting mechanism, explained that in 2010, Denver Water Engineering Staff is expected to administer approximately \$60 million of construction contracting projects, some of which will require specialty inspection. The current estimate is that in 2011 Denver Water Staff will have approximately \$82 million in construction contracts underway. Mr. Leister explained that because many construction management contracts were expected to exceed \$100,000, they would be presented to the Board for authorization.

18. **ITEM VI-B-1: DISCUSSION AND INFORMATION: 2009 DISPOSAL OF USED VEHICLES AND EQUIPMENT**

The Commissioners received a report regarding sale at auction of Surplus Vehicles, Equipment and Miscellaneous Items together with proceeds from disposal of scrap metals for 2009, a copy of which is attached to and incorporated in these Minutes as Exhibit "J."

**RECORD OF PROCEEDINGS**

---

**MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS**

**19. ITEM VI-B-2: DISCUSSION AND INFORMATION: 2010 SALE OF REVENUE BONDS**

The Commissioners received a report from Staff recommending the issuance of \$90 million of debt between September and October 2010. The Staff recommendation is supported by discussions with Denver Water's financial advisor, Piper Jaffray and Company and bond counsel, Peck, Shaffer & Williams. The 2010 Budget assumed issuance of \$39 million of debt in September of 2010, and the Ten Year Capital Plan forecast the need for another \$50 million in 2011. Staff expects to present a Fourth Supplemental Resolution Authorization and other documents necessary to complete the sale at the September 8, 2010 Board Meeting. The sale would be completed within two to three months following authorization, depending on market conditions. The sale is expected to include the option of issuing another Build America Bond.

**20. ITEM VI-B-3: DISCUSSION AND INFORMATION: CONSOLIDATION OF LRC LEASING (LEWAN) CONTRACTS UNDER A MASTER LEASE AGREEMENT**

The Commissioners received a report that existing leases with Lewan will be consolidated into a Master Lease Agreement and the combined outstanding amount of \$221,800.44 will be transferred to the Master Lease Agreement. The use of a Master Lease Agreement will facilitate future equipment leases, and any changes which result in the need for increased funding will be brought to the Board for approval.

**21. ITEM VI-B-4: DISCUSSION AND INFORMATION: GENERAL ENGINEERING ("ON-CALL") SERVICES CONTRACTS**

The Commissioners received a report of On-Call Engineering Service contracts for the period July 2007 through May 2010, a copy of which is attached to and incorporated in these Minutes as Exhibit "K."

RECORD OF PROCEEDINGS

---

MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS

22. **ITEM VI-B-5: DISCUSSION AND INFORMATION: REPORT OF STAFF ADMINISTERED CONSTRUCTION CONTRACT CONTINGENCY AMOUNTS**

The Commissioners received a report dated June 9, 2010 of contingency amounts for contracts with Moltz Construction for Marston Treatment Plant upgrades, Moltz Civil LLC for Williams Fork Small Hydro/Outlet Works Project, and Global Diving for Cheesman Dam Upstream Control Project, a copy of which report is attached to and incorporated in these Minutes as Exhibit "L."

23. **ITEM VI-F-1: DISCUSSION AND INFORMATION: STATUS OF THE INVESTMENT PORTFOLIO**

The Commissioners received the report, "Denver Water Investment Portfolio as of May 28, 2010" as set forth in Agenda Item VI-F-1 dated June 9, 2010, a copy of which is attached to and incorporated in these Minutes as Exhibit "M."

24. **ITEM VI-F-3: DISCUSSION AND INFORMATION: BUDGET STATUS REPORT**

The Commissioners received the 2010 Year-to-Date Board Budget Status Summary as of **May 31, 2010**, a copy of which is attached to and incorporated in these Minutes as Exhibit "N."

25. **ITEM VI-G-1: SCHEDULING OF FUTURE BOARD MEETINGS**

The Board confirmed a Study Session will take place on **Wednesday, June 23, 2010**, at **9:00 a.m.** in the Board Room, Room 309, 1600 W. 12<sup>th</sup> Avenue, Denver, Colorado. An Agenda will be posted prior to the meeting.

The first regular meeting in July is **Wednesday, July 14, 2010**, at **9:00 a.m.** in the Board Room, Room 309, 1600 W. 12<sup>th</sup> Avenue, Denver, Colorado.

RECORD OF PROCEEDINGS

---

MINUTES  
OF THE  
BOARD OF WATER COMMISSIONERS

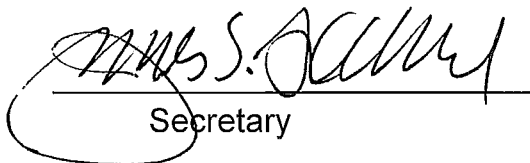
No further business appearing, the Board voted unanimously to adjourn into a Trustee Meeting at approximately 10:00 a.m. Following the Trustee meeting, the Board voted unanimously to adjourn into Executive Session at approximately 10:40 a.m.

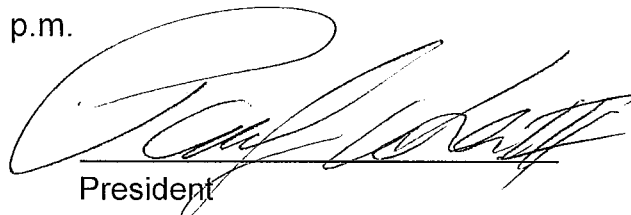
EXECUTIVE SESSION

On Wednesday, June 9, 2010, commencing approximately at 10:45 a.m. in the Manager's Office, located in the Administration Building, 1600 West 12th Avenue, Denver, Colorado, the Board of Water Commissioners met in Executive Session. The following matters which are authorized by C.R.S. § 24-6-402 or D.R.M.C. § 2-34 were discussed during the Executive Session:

1. Water Rights Discussion § 24-6-402(4)(b)
2. Mediation §24-6-402(4)(a)(b)&(e)
3. Report of Internal Auditors § 24-6-402(4)(c)

There being nothing further for the Board to consider, the Executive Session concluded at approximately 12:45 p.m.

  
Secretary

  
President