

BOARD OF WATER COMMISSIONERS  
1600 WEST 12TH AVENUE  
DENVER, COLORADO 80204

# CONTRACTOR QUALIFICATION APPLICATION

for

## De-Ice Pad Vault Improvements at Denver International Airport

- General Contractor
- Horizontal Directional Drilling Contractor

Contractor's Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_ Phone No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Request is hereby made for qualification to perform the stated contract work for the Board of the Water Commissioners

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CONTRACT 12898A

INSTRUCTION FOR FILING APPLICATION  
STATEMENT OF EXPERIENCE, FINANCIAL CONDITION, AND EQUIPMENT

1. The qualification form must be completely filled out and returned to the Denver Water Department, 1600 West 12th Avenue, Denver, CO 80204, Attn: Engineering Administration – Mail Code 531, by March 18, 2010. Firms prequalified to bid will be notified within 1 week of receipt of application by the Board.
2. **A financial statement - is required** which must be prepared by a certified public accountant as of a date no earlier than fifteen (15) months prior to bid opening. The Board may require that the certified financial statement be updated at any time prior to bid opening.
3. **Incomplete Qualification Applications or other incomplete requested information will not be reviewed or acted on. Contractors or Subcontractors are solely responsible to submit complete Prequalification Applications, including all requested information.**
4. Questions concerning the qualification process should be referred to Martin Garcia, telephone (303) 628-6631 or via email at: martin.garcia@denverwater.org.

# QUALIFICATION INFORMATION

OFFICIAL COMPANY NAME: \_\_\_\_\_ (  A Corporation )  
(  A Partnership )  
(  An Individual )

BUSINESS ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

1. If a corporation:

When incorporated? \_\_\_\_\_

In what state? \_\_\_\_\_

President's name? \_\_\_\_\_

Vice-President's name? \_\_\_\_\_

Treasurer's name? \_\_\_\_\_

2. If a partnership:

Date of organization? \_\_\_\_\_

State whether partnership is  
general, limited or other  
association. \_\_\_\_\_

3. How many years has your organization been in business as a construction company under your present business name? \_\_\_\_\_

4. How many years has the construction company been in continuous operation doing this type of work? \_\_\_\_\_

5. Has any officer or partner of your organization ever been an officer or partner of some other organization that failed to complete a construction contract? \_\_\_\_\_

If so, state name of individual, other organization, and give full details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Has any officer or partner of your organization ever failed to complete a construction contract handled in his own name? \_\_\_\_\_

If so, state name of individual, and give full details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

QUALIFICATION INFORMATION  
(Cont.)

7. Have you ever failed to complete any work awarded to you? \_\_\_\_\_

If so, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. What percentage of the work does your firm perform with own employees? \_\_\_\_\_

9. What type of work do you normally subcontract? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Have you ever been refused surety, bond, or liability insurance? \_\_\_\_\_

If so, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Company bonding capacity information:

Attach letter from Bond Company stating company single/aggregate construction project bonding capacity.

12. Company insurance information:

Attach Certificate of Insurance which states insurance limits for:

- General Liability (Aggregate)
- Products/Completed Operations (Aggregate)
- Automobile Liability
- Excess/Umbrella Liability
- Builder's Risk – All Projects
- Worker's Compensation

13. In what other business does your company actively participate? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

QUALIFICATION INFORMATION  
(Cont.)

14. Describe major projects of a **similar nature** your organization has completed during the last 5 years.

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15. Resumes **are required** and should include all applicable experiences for all foreman, superintendents, and principals of the company.

Also submit a copy of your company's Table of Organization.

16. For which governmental agencies have you performed work? \_\_\_\_\_

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17. Do you maintain a permanent safety program within your company? \_\_\_\_\_

If not state why. \_\_\_\_\_

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18. List the major equipment you own: \_\_\_\_\_

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19. List the major items of equipment, which you normally lease. \_\_\_\_\_

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**AFFIDAVIT FOR CORPORATION**

STATE OF \_\_\_\_\_

ss.

County of \_\_\_\_\_

\_\_\_\_\_, being duly sworn, deposes and says: that he is \_\_\_\_\_ of the \_\_\_\_\_, the corporation submitting the attached statement of experience and financial condition; that he has read the same, and that the same is true and correct.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Officer must sign here

\_\_\_\_\_  
Notary Public

Address:

**AFFIDAVIT FOR PARTNERSHIP**

STATE OF \_\_\_\_\_

ss.

County of \_\_\_\_\_

\_\_\_\_\_, being duly sworn, deposes and says: that he is \_\_\_\_\_ of the \_\_\_\_\_, the corporation submitting the attached statement of experience and financial condition; that he has read the same, and that the same is true and correct.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
General Partner must sign here

\_\_\_\_\_  
Notary Public

Address:

**AFFIDAVIT FOR INDIVIDUAL**

STATE OF \_\_\_\_\_

ss.

County of \_\_\_\_\_

\_\_\_\_\_, being duly sworn, deposes and says: that he is  
\_\_\_\_\_ of the \_\_\_\_\_, the  
corporation submitting the attached statement of experience and financial condition; that he has read the  
same, and that the same is true and correct.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Applicant must sign here

\_\_\_\_\_  
Notary Public

Address:

**GENERAL CONTRACTOR**  
**Prequalification Requirements**

Prequalification of General Contractors will be required. General Contractors who wish to work on the De-Ice Pad Vault Improvements at Denver International Airport Project shall submit a prequalification request and required information. ENGINEER reserves the right to accept or reject the prequalification request based on OWNER-established criteria including, but not limited to:

Be in good standings with previous work performed for Denver Water.

Minimum of 5 years' experience working on industrial or utility grade projects in the Rocky Mountain Region of a similar scope and size as this Project.

Contractor's Site Representative: Minimum of 5 years' experience working on industrial or utility projects of a similar scope and size as this Project.

**General Contractor(s) Required Evidence of Qualifications:**

**Statement of Experience:** List of at least 5 projects comparable to the De-Ice Pad Vault Improvements project which have been completed by the prospective General Contractor. Provide Owner's name, address, telephone number and contact name.

**Organization Chart:** Showing organization structure for the Company and this Project. Identify key personnel who will be assigned to do this Project.

**Qualification of Personnel:**

Provide resumes giving management and technical qualifications of project manager, superintendent, project foreman and all other key personnel shown on organization chart.

**HORIZONTAL DIRECTIONAL DRILLING CONTRACTOR**  
**Prequalification Requirements**

Prequalification of Horizontal Directional Drilling Contractors will be required. Horizontal Directional Drilling Contractors who wish to work on the De-Ice Pad Vault Improvements at Denver International Airport Project shall submit a prequalification request and required information. ENGINEER reserves the right to accept or reject the prequalification request based on OWNER-established criteria including, but not limited to:

Be in good standing with previous work performed for Denver Water.

Contractor shall have a minimum of 5 years' experience in experience in horizontal directional drilling.

**Horizontal Directional Drilling Contractors Required Evidence of Qualifications:**

**Statement of Experience:** List of at least 5 projects comparable to the De-Ice Pad Vault Improvements project which have been completed by the prospective Horizontal Directional Drilling Contractor requiring at least 5,000 feet (total) of horizontal directional drilling. Provide Owner's name, address, telephone number and contact name.

**Organization Chart:** Showing organization structure for the Company and this Project. Identify key personnel who will be assigned to do this Project.

**Qualification of Personnel**

Provide resumes giving management and technical qualifications of project manager, superintendent, project foreman and all other key personnel shown on organization chart.