

Item #	Questions	Answers
1	Will including specialized teammates on the SOQ preclude said teammates from proposing / bidding on future related work / opportunities?	No. Including a specialized teammate(s) on your SOQ will not preclude said teammate from proposing / bidding on future related work / opportunities.
2	Project Experience Section page limit - Can you confirm that the 5 pages allocated for this section are NOT included in the 6-page limit?	Correct, these 5 pages are not included in the 6-page limit.
3	Project Experience Section page limit - If we want to use 11x17 for all 5 pages in this section, is that acceptable?	Yes, 11x17 is acceptable for all 5 pages of this section.
4	Can Denver Water provide more detail on grant support needed?	Denver Water has grant writers on staff. Denver Water would provide the labor / technical writers to develop the grant proposal(s) and submit them. Denver Water is seeking grant writing consultation to help identify grants worth pursuing and coach Denver Water in how to make the grant submissions competitive for selection.
5	Are References/Projects limited to 5 maximum as indicated on RFP page 8, or minimum of 5 as indicated on page 11? May we include supplemental projects and narrative within this 5-page limit?	There is no maximum limit to the number of projects showcased / referenced in the SOQ. You may showcase more than 5 projects, as long as it stays within the 5-page limit. Denver Water would like to see a minimum of 5 projects showcased.
6	May we include References/Projects of our subconsultant team?	Yes, however they must be included in the same SOQ. Only 1 SOQ per Joint-Venture / Team.
7	Will an 11x17 page count as one or two pages within the 5-page limit? May we combine multiple projects on one 11x17?	An 11 x 17 counts as one page. Yes, you may include multiple projects on one 11x17.
8	Is the "Other Information and Other Appendices" noted on page 11, Section 6 the same information noted as Section 3, Consultant Qualifications items 3 (Personnel Commitment), 4 (Locality), and 5 (Flexibility/Adaptability)?	Section 3 represents the qualifications that are important to Denver Water. Address these qualifications in your proposal however you think is best. I have developed a template for how I see the SOQ's being formatted to help clarify and have attached it to these responses.
9	May we include response to Section 3, Consultant Qualifications items 3 (Personnel Commitment), 4 (Locality), and 5 (Flexibility/Adaptability) within Sections 1, Project Experience and 2, Key Personnel Resumes? If yes, is this information not included within the 6-page limit?	
10	When will response to questions/addenda be issued?	The week of Dec 9, 2024.
11	Is there a maximum file size for the Dropbox upload?	No. If you do run into upload issues, email garrett.chesonis@denverwater.org and we can work out a separate file transfer means. Denver Water has no intention of disqualifying firms due to unforeseen technical issues.
12	Who is officially writing and editing the amendment [to the RMP]	Denver Water will develop the amendment to the RMP. Denver Water will provide the technical writing staff to produce the amendment and coordinate it through stakeholder review.
13	Can we use 11x17's outside of project experience?	No, please keep the 11x17s limited to the 5 project experience pages.
14	Do you have a sample contract we can review?	A sample contract will become available to shortlisted firms following SOQ evaluation and selection. Denver Water intends to enter NDAs with shortlisted firms following the RFQ, then make additional information available to shortlisted firms, to include a sample contract.
15	Do divider pages and a cover count towards the page limit?	No.
16	Should respondents assemble teams for Phase 1 of the Site Renewal Project only, or should teams at this stage include all subconsultants necessary for the completion of Phases 2 and 3 (e.g. soils, lighting, cost estimating, etc.)?	The team composition should focus on delivering phase 1 in accordance with the RFQ. It is Denver Water's desire to work with the same consultant through all phases, but there is no guarantee.
17	Is Denver Water able to provide the approved budget for each phase of the Site Renewal Project?	Budgets will become available to shortlisted firms following SOQ evaluation and selection. Denver Water intends to enter NDAs with shortlisted firms following the RFQ, then make additional information available to shortlisted firms, to include budgets.
18	Can Denver Water provide any guidance on their preferred discipline for the Prime Consultant? Would the client team be open to a landscape architect-led team?	Denver Water is open to a Reclamation-Led or Landscape-Architect led approach to the project.

Cover Page

(Not included in page limit)

(Divider pages are welcome in the SOQ and are not counted against page limits)

Cover Letter

(One page maximum, not included in page limit)

Firm background information, including local and national capabilities

(Included in page limit)

(Page 1/6)

Other Information - Firm's Choice

(Included in page limit)

(Page 2/6)

Other Information - Firm's Choice

(Included in page limit)

(Page 3/6)

Other Information - Firm's Choice

(Included in page limit)

(Page 4/6)

Other Information - Firm's Choice

(Included in page limit)

(Page 5/6)

Other Information - Firm's Choice

(Included in page limit)

(Page 6/6)

Project Experience 1/5

(Not included in page limit)

(8.5" x 11" or 11" x 17" - Landscape or Portrait acceptable)

Project Experience 2/5

(Not included in page limit)

(8.5" x 11" or 11" x 17" - Landscape or Portrait acceptable)

Project Experience 3/5

(Not included in page limit)

(8.5" x 11" or 11" x 17" - Landscape or Portrait acceptable)

Project Experience 4/5

(Not included in page limit)

(8.5" x 11" or 11" x 17" - Landscape or Portrait acceptable)

Project Experience 5/5

(Not included in page limit)

(8.5" x 11" or 11" x 17" - Landscape or Portrait acceptable)

Key Personnel Resumes

(Not included in page limit)

(Two pages per resume maximum)