

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Video Conference: <http://zoom.us/join>, Meeting ID: 843 1884 9963, Password: 430928  
or Dial-in: (669) 900-6833, Meeting ID: 843 1884 9963

**Wednesday, January 12, 2022**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, January 12, 2022, beginning at 9:00 a.m. via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 843 1884 9963, Password: 430928 or via Dial-in: (669) 900-6833, Meeting ID: 843 1884 9963. Members of the Board present during the Regular Meeting were:

**Gary M. Reiff, President  
Craig Jones, First Vice President  
Stephanie Donner, Vice President  
Tyrone J. Gant, Vice President  
Dominique Gómez, Vice President**

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	C. Fransen, Procurement Specialist
J.A. Anderson, Chief of Staff	A. Hill, Government Relations Liaison
A.C. Bricmont, Chief Financial Officer	G. Johnson, Planning Manager
J. Brody, General Counsel	J. Lorton, Director Accounting
B.D. Good, Chief Administrative Officer	J. Luthye, Community Relations Sr. Specialist
R. Mahoney, Chief Engineering Officer	J. Marks, Lead Scientist
R. Marsicek, Chief Water Resource Strategy Officer	J. Martin, Project Engineer
T.J. Roode, Chief Operations and Maintenance Officer	D. Martinelli, Finance Associate Analyst
E. Abbott, IT Program Manager	C. Mbakogu, Division Sr. Analyst
S. Abram, Director Finance Plan & Performance	K. Oligney, Director IT Infrastructure
S. Adamkovics, Finance Sr. Analyst	C. Palmore, Division Analyst
B. Akins, Finance Analyst	J. Park, IT Application Sr. Developer
	C. Proctor, Communications Sr. Specialist
	L. Quintana, Administrative Sr. Assistant

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect



A. Alvarado, Community Relations Sr. Specialist  
D. Arnold, Attorney  
R. Badger, Planning Manager  
S. Behunek, Public Affairs Manager  
T. Bray, Interagency Project Manager  
C. Brummitt, Attorney  
A. Cavallaro, Paralegal  
S. Chesney, Director Public Affairs  
E. Cinchock, Division Sr. Analyst  
A. Denault, Community Relations Sr. Specialist  
N. DiMascio, Attorney  
K. Dudas, Public Affairs Manager  
N. Elder, Planning Manager

A. Rettig, Finance Supervisor  
K. Riegle, Attorney  
U. Sharma, Treasurer  
T. Thompson, Public Affairs Manager  
A. Turney, Director Engineering – Property  
M. Trubee, Public Affairs Manager  
J. Walter, Finance Analyst  
P. Williams, Executive Assistant  
N. Willis, Web Manager  
J. Bershof  
C. Lane, Platte Canyon Water and Sanitation District  
M. Nelson  
M. Torres

## INTRODUCTORY BUSINESS

Commissioner Reiff called the meeting to order at 9:07 a.m.

### **Public Comment and Communications**

Commissioner Reiff issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no public comment.

### **Legislative Update**

Mr. Hill reported that the 73<sup>rd</sup> Colorado General Assembly convenes today and will continue its session through May 11, 2022. He provided an overview of Denver Water's legislative review process, explaining that throughout the session, Denver Water staff will track legislation and take actions based on positions developed. The Board will receive bi-weekly legislative briefing papers and staff will be available for questions and feedback at each Board meeting.

Commissioner Reiff welcomed Mr. Hill to his new role with Denver Water, having recently transitioned from Denver Water's Office of General Counsel to the Government Relations Liaison position. Mr. Hill stated that he is looking forward to the challenges of his new position.

Mr. Hill was available to answer any questions regarding the Legislative Strategy Briefing Paper. The Board had no questions.

### **ACTION ITEMS**

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: MINUTES FROM DECEMBER 1, 2021**

Approved the Minutes from the December 1, 2021 Board Meeting.

**2. ITEM II-A-2: MINUTES FROM DECEMBER 15, 2021**

Approved the Minutes from the December 15, 2021 Board Meeting.

**3. ITEM II-A-3: THIRD AMENDMENT FOR ADDITIONAL CONTRACT TIME AND FUNDS FOR INTERACT INTRANET – CONTRACT 501288**

Approved the Third Amendment to Contract 501288 with Interact Intranet Inc. for the purchase of necessary licenses and to extend support for the current contract period through March 1, 2025, for an additional \$251,634, for a total amended contract amount not to exceed \$799,394.

**4. ITEM II-A-4: SECOND AMENDMENT WITH CROWELL & MORING LLP – CONTRACT 504398**

Approved the Second Amendment to Contract 504398 with Crowell & Moring LLP for representation concerning the Gross Reservoir Expansion Project for an extension of the contract through conclusion of the litigation, with rates effective for the 2022 calendar year, for a total contract amount not to exceed \$1,130,000.

**5. ITEM II-A-5: FIRST AMENDMENT WITH STINSON, LLP – CONTRACT 504164**

Approved the First Amendment to Contract 504164 with Stinson, LLP for an extension of the contract period through July 31, 2024, for an additional \$250,000, for a total amended contract amount not to exceed \$500,000.

**6. ITEM II-B-1: RESOLUTION AUTHORIZING ACQUISITION OF PROPERTY VIA EMINENT DOMAIN FOR THE GROSS RESERVOIR EXPANSION PROJECT AT GROSS DAM ROAD AND THE INTERSECTION OF STATE HIGHWAY 72 IN BOULDER COUNTY**

Ms. Turney presented the Gross Reservoir Expansion Project Property Acquisitions update, a copy of which is attached to and incorporated in these Minutes as Exhibit A. She reported that the Gross Reservoir Expansion Project (GRE Project) will require roadway improvements along Gross Dam Road and the intersection of State Highway 72 to allow construction vehicles to pass and ensure that the roadways can safely accommodate increased traffic volume during construction. As the construction phase of the GRE Project approaches, many of the properties have already been acquired, but outstanding acquisitions could potentially require the use of the Board's eminent domain authority.

Commissioner Reiff conducted a roll call vote on the Resolution, approving the acquisition of various property interests along Gross Dam Road and the Intersection of State Highway 72. The votes were as follows:

Commissioner Jones – aye  
Commissioner Donner – aye  
Commissioner Gant – aye  
Commissioner Gómez – aye  
Commissioner Reiff - aye

The Resolution was adopted.

**POLICY MATTERS**

**7. ITEM III-A: COMMUNICATIONS AND MARKETING STRATEGY OVERVIEW**

Ms. Dudas and Mr. Thompson presented the Communications and Marketing Strategy Overview, a copy of which is attached to and incorporated in these Minutes as Exhibit B. They detailed Denver Water's approach to achieving the organization's communication and marketing goals in support of the Strategic Plan and discussed the many ways Denver Water engages with the community in order to become the trusted source of information for everything water.

Mr. Thompson stressed the importance of positioning Denver Water as the trusted source on all things water by showcasing its people, vision, and

expertise, which helps build trust among employees, customers, and stakeholders. Outreach through multiple avenues, such as publications, media and social media platforms, online resources, and partner programs help build trust within the community.

Ms. Dudas emphasized the importance of building and reinforcing Denver Water's brand as an extension of its reputation, which is formed over time through consistent interactions and impressions. By being present in the community, providing exposure to Denver Water beyond the water bill, and making a positive connection, we are raising the value of water and building trust to be the trusted source for when water is the issue.

## **8. ITEM III-B: WATER SUPPLY UPDATE**

Mr. Elder presented the Board with the Water Supply Update, a copy of which is attached to and incorporated in these Minutes as Exhibit C. He provided background on how Denver Water schedules, tracks, and accounts for water operations, as well as an update on current water supply conditions. He reported that this season's snowpack started below normal but has increased to slightly above normal. Currently, the snowpack in the South Platte River Collection System is 107% of normal and the Colorado River Collection System is 108% of normal. The direct flow water supply has been average and streamflow run-off levels are expected to be normal.

He stated that Denver Water's reservoir storage is well-positioned at 83% full, which is average for this time of year, with replacement reservoirs currently 52% full. On average, 61% of Denver Water's supply demand is met from storage water releases. He noted that another water supply update will be provided to the Board in February.

In response to a question from Commissioner Reiff, Mr. Elder explained that soil moisture is at a better level this year than last year when there was less water reaching the reservoirs due to drier soil levels.

## **EXECUTIVE UPDATE**

## **9. ITEM IV-A: CEO UPDATE**

Mr. Lochhead reported that this week he, along with Commissioners Jones and Gant and a group of Denver Water employees, attended the annual Denver Metro Chamber of Commerce Business Legislative Preview. He stated that each

party discussed their plans and priorities for the year ahead, with a focus on policies that impact the business community. Overall, it was a good event and a valuable session for everyone.

## BRIEFING PAPERS & REPORTS

### 10. ITEM V-A-1: BRIEFING PAPER FOR LEGISLATIVE STRATEGY

The Board received a Briefing Paper for Legislative Strategy, a copy of which is incorporated and attached to these Minutes as Exhibit D.

### 11. ITEM V-A-2: BRIEFING PAPER FOR COMMUNICATIONS STRATEGY OVERVIEW

The Board received a Briefing Paper for Communications Strategy Overview, a copy of which is incorporated and attached to these Minutes as Exhibit E.

### 12. ITEM V-A-3: BRIEFING PAPER FOR INTEGRATED MARKETING STRATEGY OVERVIEW

The Board received a Briefing Paper for Integrated Marketing Strategy Overview, a copy of which is incorporated and attached to these Minutes as Exhibit F.

## ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Meeting at approximately 9:46 a.m.

DocuSigned by:  
*Jim Lochhead*  
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Secretary

DocuSigned by:  
*Gary M. Reiff*  
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President