

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590  
or Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376

**Wednesday, November 15, 2023**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, November 15, 2023, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590 or via Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376. Members of the Board present during the Regular Meeting were:

**Craig Jones, President**  
**Dominique Gómez, First Vice President**  
**Stephanie Donner, Vice President**  
**Tyrone J. Gant, Vice President**  
**Gary M. Reiff, Vice President**

Board employees and others present during portions of the meeting were:

A. Salazar, CEO/Manager	G. Gonzales, Business Operations Sr. Support
J.A. Anderson, Chief of Staff	J. Gonzales, IT Support Sr. Specialist
A. Bricmont, Chief Financial Officer	C. Harris, IT Manager
J. Brody, General Counsel	A. Ingram, Procurement Supervisor
B.D. Good, Chief Administrative Officer	L. Kleats, Treasurer
D. Gorgemans, Chief Internal Auditor	T. Nguyen, Director Information Security
R. Mahoney, Chief Engineering Officer	K. Oligney, Director IT Infrastructure
R. Marsicek, Chief Water Resource Strategy Officer	I. Oliver, Director SOS

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect



T. Roode, Chief Operations and Maintenance Officer  
E. Abbott, IT Application Manager  
S. Abram, Director Financial Planning and Performance  
K. Bates, Attorney  
S. Behunek, Public Affairs Manager  
L. Bissey, Paralegal  
A. Cavallaro, Paralegal Sr.  
M. Crosswright, Executive Assistant  
S. Dozier, IT Application Developer  
H. Ego, Organization Improvement Sr. Facilitator  
C. Fikan, Finance Associate Analyst  
C. Flynn, Procurement Specialist

C. Palmore, Business Sr. Analyst  
C. Proctor, Communication Sr. Specialist  
L. Quintana, Administrative Sr. Assistant  
Z. Rajewski, IT Network Sr. Engineer  
A. Rettig, Finance Supervisor  
K. Riegle, Attorney Sr.  
G. Rygh, Director Water Distribution  
L. Schulz, Customer Relations Manager  
L. Southard, Business Operations Support  
J. Walter, Finance Sr. Analyst  
P. Williams, Executive Assistant  
A. Quinn, Platte Canyon Water and Sanitation District  
A. Ringel, Hall & Evans

## INTRODUCTORY BUSINESS

Commissioner Jones called the meeting to order at 9:01 a.m.

### **Public Comment and Communications**

Commissioner Jones issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

### **Ceremonies, Awards, and Introductions**

Ms. Bricmont introduced Leila Kleats, formerly with the City and County of Denver, as Denver Water's new Treasurer. Ms. Kleats has an extensive background in finance and economics. Ms. Bricmont stated that Denver Water is happy to have her as part of the team.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: SETTLEMENT OF CASE NO. 23CV30633, DENVER WATER V. NIELSONFX, LLC D/B/A NIELSON UNDERGROUND – CONTRACT 505834**

Approved the settlement of Denver District Court Case No. 23CV30633 in the amount of \$473,879.30 with NielsonFX, LLC d/b/a Nielson Underground.

**2. ITEM II-A-2: ENTERPRISE TELECOMMUNICATIONS SOLUTION PROJECT WITH TVAB HOLDINGS LLC D/B/A NTS COMMUNICATIONS, INC. – CONTRACT 10440**

Approved Contract 10440 with TVAB Holdings, LLC d/b/a/ NTS Communications Inc. for implementation of the Enterprise Telecommunications System project and ongoing management and support of the cloud-based PBX (Private Branch Exchange), for the contract's effective date through 2026, for a total contract amount not to exceed \$714,000.

**3. ITEM II B-1: RESOLUTION 007-2023 SUPPORTING THE HIGH LINE CANAL CONSERVANCY'S APPLICATION FOR CENTENNIAL GRANT FROM THE GREAT OUTDOORS COLORADO TRUST FUND**

Mr. Roode presented the Board with the Resolution Supporting the High Line Canal Conservancy's Application for a Grant from the Great Outdoors Colorado Trust Fund, a copy of which is attached to and incorporated in these Minutes as Exhibit A. The High Line Canal Conservancy (HLCC) has applied for the Centennial Grant from the Great Outdoors Colorado in the amount up to \$9,000,000, which will facilitate significant improvements and on-going stewardship of the High Line Canal property. The HLCC has requested a resolution from the Board to support this application.

Adopted Resolution 007-2023 in support of the High Line Canal Conservancy's application for the Centennial Grant from the Great Outdoors Colorado Trust Fund.

## **POLICY MATTERS**

**4. ITEM III-A: Q3 PERFORMANCE REPORT**

Ms. Abram presented the Board with the Third Quarter Performance Report, a copy of which is attached to and incorporated in these Minutes as Exhibit B. She provided an overview of the organizational scorecard metrics and highlighted

parts of the annual business plan, noting no significant changes from the Second Quarter Performance Report. She reported that Revenue was \$49.7 million under budget with water sales \$41 million under budget. Water demands were approximately 20% below expected usage due to continued wet weather in the summer months. System Development Charge Revenues are trending slightly under budget.

Total Operating Costs without operating projects was \$4.1 million over budget. Salaries and Benefits were \$1.2 million under budget, partly due to reduced costs for medical claims. Professional and Purchased Services were \$4.8 million over budget. Construction and Field Services have seen higher than expected costs in Water Distribution for paving, barricades, and signage. Utilities have experienced additional costs for electricity, natural gas, and power purchased for pumping. Materials and Supplies were \$0.5 million over budget, primarily due to increased costs in water distribution. Chemical costs were slightly lower and overall lower by \$1.4 million.

Operating and Capital Projects are currently forecast to be under budget by 8.1%, mostly driven by timing and decreases to current year forecasts for the Lead Reduction Program and Gross Reservoir Expansion. Both projects remain on track with their total project forecast.


## EXECUTIVE UPDATE


### 5. ITEM IV-A: CEO UPDATE

Mr. Salazar reported that last week he spoke at the 6<sup>th</sup> Annual CSU Spur Water in the West Symposium, hosted at the CSU Spur Hydro building. There were many thought-provoking discussions around water policy, including implementation of AI technology and leveraging infrastructure funding provided by the federal government. Mr. Salazar is looking forward to continued collaboration with other utilities in sharing best practices and establishing relationships. Additionally, he will be meeting with Speaker McCluskie and Jolon Clark, the new Director of Parks and Recreation.

## ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:17 a.m.

DocuSigned by:  
  
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Secretary

DocuSigned by:  
  
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President