

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590  
or Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376

**Wednesday, November 8, 2023**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, November 8, 2023, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590 or via Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376. Members of the Board present during the Regular Meeting were:

**Dominique Gómez, First Vice President**  
**Stephanie Donner, Vice President**  
**Tyrone J. Gant, Vice President**  
**Gary M. Reiff, Vice President**

Board employees and others present during portions of the meeting were:

A. Salazar, CEO/Manager	C. Gonzales, Internal Sr. Auditor
J.A. Anderson, Chief of Staff	C. Harris, IT Manager
J. Brody, General Counsel	L. Hernandez, IT Infrastructure Tech
B.D. Good, Chief Administrative Officer	A. Ingram, Procurement Supervisor
D. Gorgemans, Chief Internal Auditor	S. Jauriqui, Engineer
J. Lorton, <i>Acting</i> Chief Financial Officer	B. Jimenez, IT Support Specialist
R. Mahoney, Chief Engineering Officer	A. Joseph, Attorney Sr.
R. Marsicek, Chief Water Resource Strategy Officer	H. Judd, Organization Improvement Facilitator
T. Roode, Chief Operations and Maintenance Officer	J. Martin, Project Engineer
	J. Mellette, Organization Improvement Sr.

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect



E. Abbott, IT Application Manager	Facilitator
D. Arnold, Attorney	K. Oligney, Director IT Infrastructure
C. Burri, Interagency Project Manager	C. Palmore, Business Sr. Analyst
H. Carroll, IT Support Manager	S. Peery, IT Infrastructure Tech
A. Cavallaro, Paralegal Sr.	C. Proctor, Communication Sr. Specialist
J. Chavez, IT Project Manager	L. Quintana, Administrative Sr. Assistant
S. Chesney, Director Public Affairs	J. Reich, IT Infrastructure Tech
M. Crosswright, Executive Assistant	K. Riegle, Attorney Sr.
S. Dozier, IT Application Developer	J. Sorensen, IT Support Specialist
L. Duffy, Finance Sr. Analyst	L. Southard, Business Operations Support
C. Easom, Attorney	P. Williams, Executive Assistant
H. Ego, Organization Improvement Sr. Facilitator	A. Woodrow, Lead Program Manager
C. Fikan, Finance Associate Analyst	M. Altland, Mott MacDonald
K. Forbes, Director Human Resources	M. Nelson

## INTRODUCTORY BUSINESS

Commissioner Gómez called the meeting to order at 9:00 a.m. Upon motion regularly made, seconded, and unanimously carried, Commissioner Jones was found to be absent for good cause and was excused.

## Public Comment and Communications

Commissioner Gómez issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

### 1. ITEM II-A-1: MINUTES FROM OCTOBER 11, 2023

Approved the Minutes from the October 11, 2023 Board Meeting.

**2. ITEM II-A-2: RECYCLING PLANT 2023-2024 HVAC IMPROVEMENTS – CONTRACT 505213**

Approved Contract 505213 with Murphy Company for the Recycling Plant 2023-2024 HVAC Improvements project, for the contract period from November 8, 2023 to September 12, 2024, for a total contract amount not to exceed \$1,981,000.

**3. ITEM II-A-3: 2023 SPECIALIZED MAINS REPLACEMENT IN S. SANTA FE DR., W. BAYAUD AVE. TO W. BYERS PL. – CONTRACT 505485**

Approved Contract 505485 with Concrete Works of Colorado, Inc. for 2023 Specialized Mains Replacement in S. Santa Fe Dr. between W. Bayaud Ave. and W. Byers Pl., for the contract period from November 8, 2023 to June 15, 2024, for a total contract amount not to exceed \$2,700,000.

**4. ITEM II B-1: LEAD REDUCTION PROGRAM UPDATE**

Ms. Woodrow presented the Board with the Lead Reduction Program (LRP) update, a copy of which is attached to and incorporated in these Minutes as Exhibit A. She provided an overview of the LRP Dashboard, highlighting key metrics, program goals and accomplishments. The project team has surpassed its annual 2023 regulatory target of 4,477 lead service line (LSL) replacements, with over 5,928 LSL replacements this year and over 21,000 cumulative LSL replacements since 2020. Conducting year-round LSL replacements and shifting construction schedules has improved program efficiency, allowed for consistent staffing throughout the year, and promoted cost savings. Federal work areas experienced a slow start with initial permitting challenges, however more replacements are planned for 2024, with an estimated completion in June 2025.

Ms. Woodrow reported a higher than anticipated post-replacement response to customer surveys and high filter adoption rates as the team continues to work with community partners that promote the LSL program and filter usage. She also discussed the 2024 program management contract amendments, which will add refinement of the LSL inventory, additional construction management and data support, and other support services.

In response to a question from Commissioner Gómez, Ms. Woodrow confirmed that Denver Water's team works collaboratively with other utilities in an ongoing effort to share information and materials related to the LSL program.

Approved the Seventh Amendment to Contract 504012 with Mott MacDonald, LLC for program management services to assist in executing the Lead Reduction Program, for an extension of the contract period through January 31, 2025, and for an additional \$15,045,284 for a total amended contract amount not to exceed \$71,865,254.

Approved Contract 505837 with AGL Construction and Contract 505838 with Five Star Energy Services for ALSLR, for the contract period from January 1, 2024 to December 31, 2024.

Approved delegation of authority to CEO/Manager to award subsequent task orders and work packages to contractors throughout 2024 based on costs and contractors' capacity to perform replacements, up to the number of task orders needed to meet the LSL replacement target and within the \$38,000,000 budget.

## POLICY MATTERS

### 5. ITEM III-A: GROSS RESERVOIR EXPANSION UPDATE

Mr. Martin presented the Board with the Gross Reservoir Expansion (GRE) Update, a copy of which is attached to and incorporated in these Minutes as Exhibit B. He reported on construction progress, providing photos and describing key activities on site. He noted that the foundation concrete placement has been completed and the foundation excavation is nearing completion. With work planned through the winter months, the team remains focused on finishing grouting activities, which will continue into next year. Construction challenges are being met with a collaborative effort to mitigate effects on the construction schedule, with the anticipated dam raise still expected to start in May 2024.

Mr. Martin stated that construction billing through September is approximately \$92 million and on track for the overall budgeted cost curve of \$119 million for 2023. He also highlighted ongoing public outreach efforts within the community and messaging regarding the onsite batch plant. He added that over 20% of the Denver Water organization have participated in site tours at Gross Reservoir.

## EXECUTIVE UPDATE

### 6. ITEM IV-A: CEO UPDATE

Mr. Salazar reported on recent opportunities to speak on behalf of Denver Water, which has earned an international reputation for its collaboration with other water

utilities on water issues and climate challenges. He noted that this week he will be speaking at the 6<sup>th</sup> Annual CSU Spur Water in the West Symposium, which will be hosted at the CSU Spur Hydro building. The event brings together diverse stakeholders in water, working on solutions to water-related issues.

**7. ITEM IV-C: OPERATIONS UPDATE**

Ms. Roberts presented the Board with the Information Technology (IT) Strategy Update, a copy of which is attached to and incorporated in these Minutes as Exhibit C. She outlined IT strategy objectives, which include aligning IT services with Denver Water's strategy and operational needs, planning beyond the annual budget cycle and preparing for anticipated change, and mitigating risk of service disruption and breach of protected information. She reported on the 2023 IT Voice of the Customer Survey and continued improvement measures into 2024 based on focus area results, including project delivery, resource management, change management, and relationship management. Business development improvements will be added in 2024 as a longer-term focus area. Ms. Roberts also detailed IT's 2023 accomplishments and planned improvements for 2024 in the areas of customer-facing technology and organization operations.

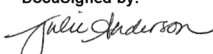
**BRIEFING PAPERS & REPORTS**

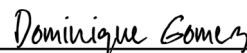
**8. ITEM V-B-2: NORTHWATER TREATMENT PLANT REPORT**

The Board received a Report for the Northwater Treatment Plant, a copy of which is incorporated and attached to these Minutes as Exhibit D.

**ADJOURNMENT**

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:45 a.m.

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Secretary

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03A17A4E0F2344C3  
Acting President