

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590  
or Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376

**Wednesday, March 13, 2024**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, March 13, 2024, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590 or via Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376. Members of the Board present during the Regular Meeting were:

**Dominique Gómez, President**  
**Stephanie Donner, First Vice President**  
**Tyrone J. Gant, Vice President**  
**Craig Jones, Vice President**  
**Gary M. Reiff, Vice President**

Board employees and others present during portions of the meeting were:

A. Salazar, CEO/Manager	C. Fikan, Finance Associate Analyst
J.A. Anderson, Chief of Staff	C. Gonzales, Internal Sr. Auditor
A. Bricmont, Chief Financial Officer	D. Herrera, IT Solution Lead
J. Brody, General Counsel	A. Hill, Government Relations Liaison
B.D. Good, Chief Administrative Officer	A. Ingram, Procurement Supervisor
R. Mahoney, Chief Engineering Officer	A. Joseph, Attorney Sr.
R. Marsicek, Chief Water Resource Strategy Officer	L. Kleats, Treasurer
A. Woodrow, <i>Acting</i> Chief Operations and Maintenance Officer	M. Laws, Business Analyst
	D. Martinelli, Finance Sr. Analyst
	J. Mitchell, Financial Planning &

***Denver Water aspires to be the best water utility in the nation.***

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S. Abram, Director Financial Planning & Performance	Performance Manager
K. Arbour, Business Operations Support	K. Oligney, Director IT Infrastructure
J. Arriaga, Business Operations Support	C. Palmore, Business Sr. Analyst
R. Badger, Planning Manager	A. Powe, Organizational Improvement Sr. Facilitator
L. Bissey, Paralegal	L. Quintana, Administrative Sr. Assistant
H. Carroll, IT Support Manager	K. Riegler, Attorney Sr.
A. Cavallaro, Paralegal Sr.	L. Schulz, Customer Relations Manager
A. Cerchiaro, Strategic Sourcing Specialist	L. Southard, Business Operations Support
Y. Cha, Procurement Manager	R. Stitt, Planning Manager
S. Chesney, Director Public Affairs	J. Walter, Finance Sr. Analyst
M. Crosswright, Executive Assistant	P. Williams, Executive Assistant
R. Davis, Engineer	D. Wilson, Intern
L. Duffy, Finance Sr. Analyst	C. Lane, Platte Canyon Water & Sanitation District
J. Ebert, Engineer	M. Nelson
H. Ego, Organizational Improvement Sr. Facilitator	

## INTRODUCTORY BUSINESS

Commissioner Gómez called the meeting to order at 9:01 a.m.

### **Public Comment and Communications**

Commissioner Gómez issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

### **Legislative Update**

Mr. Hill reported that the Legislative Session is just over the halfway point, with approximately 600 bills introduced. He stated that SB24-005 Prohibit Landscaping Practices for Water Conservation has passed both chambers and will go to the Governor for signature. Denver Water is currently reviewing HB24-1313 Housing in Transit Oriented Communities and HB24-1362 Measures to Incentivize Graywater Use. A summary of notable bills has been provided to the Board.

Mr. Hill was available to answer any questions regarding the Legislative Update Briefing Paper. The Board had no questions.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: MINUTES FROM FEBRUARY 14, 2024**

Approved the Minutes from the February 14, 2024 Board Meeting.

**2. ITEM II-A-2: MINUTES FROM FEBRUARY 28, 2024**

Approved the Minutes from the February 28, 2024 Board Meeting.

**3. ITEM II-A-3: SECOND AMENDMENT TO GARLAND PARK RAW WATER SUPPLY AGREEMENT 04460A/500045**

Approved the Second Amendment to Contract 500045 with Denver Parks and Recreation to provide raw water supply to Lollipop Lake through September 15, 2033.

**4. ITEM II-B-1: LEAD REDUCTION PROGRAM UPDATE**

Ms. Woodrow presented the Board with the Lead Reduction Program (LRP) update, a copy of which is attached to and incorporated in these Minutes as Exhibit A. She provided an overview of the LRP Dashboard and highlighted overall program costs and key metrics, reporting that the project team surpassed its annual 2023 regulatory target of 4,477 lead service line (LSL) replacements, with over 71,000 lines investigated and 6,891 LSL replacements for the year. Over 22,000 LSL replacements have been completed since 2020. The team remains committed to maintaining the same, if not higher, rate of replacements in vulnerable communities as compared to the broader service area.

She reported over 15,000 customer inquiries in 2023, two-thirds of which were handled by the Customer Care team, with the highest number of inquiries related to the filter program and service line replacement. The program's ongoing community outreach efforts continue to raise program awareness and engage the public through various platforms. In February, a stakeholder engagement was held with other utilities throughout the state to discuss the Lead and Copper Rule revisions, effective October 2024.

Ms. Woodrow also addressed contract amendments that will ensure ongoing vital laboratory services and decrease filter distribution in response to the increasing number of LSL replacements.

Approved the Third Amendment to Contract 504256 with 120WaterAudit and Colorado Analytical Laboratories, Inc. for laboratory services, for an extension of the contract period through April 30, 2025, for an additional \$1,600,000, for a total amended contract amount not to exceed \$7,612,129.

Approved the Second Amendment to Contract 504210 with 120Water for ongoing pitcher filter supply and distribution, for an extension of the contract period through April 30, 2025, for an additional \$8,300,000, for a total amended contract amount not to exceed \$35,140,000.

## POLICY MATTERS

### 5. ITEM III-A: YEAR-END PERFORMANCE REPORT

Ms. Abram presented the Board with the 2023 Year-End Performance Report, a copy of which is attached to and incorporated in these Minutes as Exhibit B. She provided a brief overview of the organizational scorecard metrics and highlighted portions of the Denver Water 2023 Business Plan, noting no significant changes from the Third Quarter Performance Report.

She reported that at year-end, Revenue was \$41.8 million under budget. Water sales were \$36 million under budget, primarily due to lower than expected water demand caused by continued wet weather in the summer months. There was no change to Proceeds from Debt/Loans, which were \$36.1 million under budget. Total operating costs without operating projects were \$6.2 million over budget, primarily due to impacts from higher than typical inflation. Materials, Supplies, and Chemical were \$0.08 over budget, due in part to reduced inflationary pressure on key chemicals and lower costs due to less water use and lower demand in the summer months. Operating and Capital Projects were \$41.2 million under budget, which was mostly driven by reductions in spending for the Lead Reduction Program and Gross Reservoir Expansion. These reductions are due to timing and both projects remain on track with their total project forecast.

In response to a question from Commissioner Donner, Mr. Good clarified that worker's compensation costs have decreased by 40%, and overall, the number of significant injuries has dropped.

## EXECUTIVE UPDATE

### 6. ITEM IV-A: CEO UPDATE

Mr. Salazar recognized Madelene McDonald, a Senior Scientist for Denver Water, for her role as one of 18 primary nonfederal members on the federal Wildfire Mitigation and Management Commission. These 18 members are teamed with 11 federal representatives on the commission, which is a product of the bipartisan Infrastructure Investment and Jobs Act passed by Congress in 2021. Her role includes advising Congress on solutions to reducing the threat of wildfire to land, water, and communities. As part of her work on the commission, Madelene testified yesterday before the US Senate Energy and Natural Resources Committee regarding the commission's findings and recommendations.

## BRIEFING PAPERS & REPORTS

### 7. ITEM V-A-1: BRIEFING PAPER FOR LEGISLATIVE STRATEGY

The Board received a Briefing Paper for Legislative Strategy, a copy of which is incorporated and attached to these Minutes as Exhibit C.

## ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:26 a.m.

DocuSigned by:  
*Alan Salazar*  
Secretary

DocuSigned by:  
*Dominique Gomez*  
President