

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590  
or Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376

**Wednesday, March 8, 2023**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, March 8, 2023, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 882 3417 6376, Password: 600590 or via Dial-in: (669) 900-6833, Meeting ID: 882 3417 6376. Members of the Board present during the Regular Meeting were:

**Craig Jones, President**  
**Dominique Gómez, First Vice President**  
**Stephanie Donner, Vice President**  
**Tyrone J. Gant, Vice President**  
**Gary M. Reiff, Vice President**

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	C. Fikan, Finance Associate Analyst
J.A. Anderson, Chief of Staff	A. Hill, Government Relations Liaison
A. Bricmont, Chief Financial Officer	B. Jimenez, IT Support Specialist
J. Brody, General Counsel	A. Joseph, Attorney Sr.
B.D. Good, Chief Administrative Officer	D. Lopez, IT Support Sr. Specialist
D. Gorgemans, Chief Internal Auditor	D. Martinelli, Finance Analyst
A. Heidema, <i>Acting</i> Chief Engineering Officer	K. Oligney, Director IT Infrastructure
R. Marsicek, Chief Water Resource Strategy Officer	S. Overby, Business Operations Support
	C. Palmore, Business Sr. Analyst - EPMO
	C. Proctor, Communications Sr. Specialist

***Denver Water aspires to be the best water utility in the nation.***

Integrity :: Vision :: Passion :: Excellence :: Respect



T.J. Roode, Chief Operations and Maintenance Officer	L. Quintana, Administrative Sr. Assistant
S. Abram, Director Finance Plan & Performance	K. Riegle, Attorney Sr.
B. Akins, Finance Sr. Analyst	L. Southard, Business Operations Support
R. Badger, Planning Manager	B. Stacy, Law Clerk
S. Behunek, Government and Community Relations Manager	J. Walter, Finance Analyst
A. Cavallaro, Paralegal Sr.	P. Williams, Executive Assistant
S. Chesney, Director Public Affairs	C. Lane, Platte Canyon Water and Sanitation District
D. Fairburn, Engineer	D. Newnam

## INTRODUCTORY BUSINESS

Commissioner Gómez called the meeting to order at 9:12 a.m.

### Public Comment and Communications

Commissioner Gomez issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

### Legislative Update

Mr. Hill reported that the Legislative Update Briefing Paper has been prepared for the Board's review and was available to answer questions. The Board had no questions.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: MINUTES FROM FEBRUARY 8, 2023**

Approved the Minutes from the February 8, 2023 Board Meeting.

**2. ITEM II-A-2: MINUTES FROM FEBRUARY 22, 2023**

Approved the Minutes from the February 22, 2023 Board Meeting.

**3. ITEM II-A-3: SECOND AMENDMENT WITH DISCOVERY GARDEN INC. FOR DIGITAL REPOSITORY AND RECORDS PRESERVATION SERVICES – CONTRACT 503618**

Approved the Second Amendment to Contract 503618 with Discovery Garden Inc., for digital repository and records preservation, for the contract term from July 31, 2018 to July 30, 2023, for an additional \$14,695, for a total amended contract amount not to exceed \$308,195.

**4. ITEM II-A-4: SECOND AMENDMENT WITH SYNERTECH INC. FOR INFORMATION TECHNOLOGY BATCH OPERATION SERVICES – CONTRACT 504249**

Approved Second Amendment to Contract 504249 with Synertech Inc. for Denver Water's Information Technology batch operation services, for an extension of the contract period through March 31, 2025, and for an additional \$349,000, for a total amended contract amount not to exceed \$829,552.

## **POLICY MATTERS**

**5. ITEM III-A: 2022 YEAR-END PERFORMANCE REPORT**

Ms. Abram presented the Board with the 2022 Year-End Performance Report, a copy of which is attached to and incorporated in these Minutes as Exhibit A. She provided an overview of the organizational scorecard metrics and highlighted portions of the Denver Water 2022 Business Plan, noting no significant changes from the 4<sup>th</sup> Quarter Performance Report.

She reported that Revenue was \$28.4 million over budget, primarily due to higher water usage and an extended period of hot, dry weather that continued into late fall. System Development Charges were favorable through the entire year due to continued growth on the Front Range. Total operating costs without operating projects were \$13.5 million (6.3%) over budget, primarily due to continued pressure from supply chain impacts and inflation. Salaries and Benefits were \$3.3 million over budget, Professional and Purchased services were \$4.5 million over budget, and Materials, Supplies, and Chemicals were \$5.6 million over budget. Operating and Capital Projects were 15.4% under budget, primarily due to reductions and timing shifts related to the Gross Reservoir Expansion and the Lead Reduction Program.

In response to questions from the Board, Mr. Roode explained that while chemical costs have been slow to come down, they are no longer rising at the same pace as in previous months. Ms. Abram and Mr. Lochhead also provided some context for the marked growth rate in full-time employees.

## EXECUTIVE UPDATE

### 6. ITEM IV-A: CEO UPDATE

Mr. Lochhead provided an update from Washington, D.C., where he and Ms. Anderson are attending the American Metropolitan Water Association (AMWA) 2023 Water Policy Conference. AMWA is comprised of the largest publicly owned water utilities in the United States and is the nation's only policy-making organization solely for metropolitan drinking water suppliers. The association represents these water systems in matters before Congress and federal agencies.

Mr. Lochhead recapped that Denver Water has been working with AMWA and U.S. Representative Kildee of Michigan to introduce legislation regarding lead service line removal financing. The legislation was introduced last session and did not advance, but it will be re-introduced in the Senate and House later this week.

## BRIEFING PAPERS & REPORTS


### 7. ITEM V-A-1: BRIEFING PAPER FOR LEGISLATIVE STRATEGY

The Board received a Briefing Paper for Legislative Strategy, a copy of which is incorporated and attached to these Minutes as Exhibit B.

## ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:29 a.m.

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Secretary

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President