

**RECORD OF PROCEEDINGS
MINUTES
of the
Board of Water Commissioners**

Denver Water Administration Building
1600 West 12th Avenue
Denver, CO
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 943 9012 5945, Password: 671157
or Dial-in: (669) 900-6833, Meeting ID: 943 9012 5945

Wednesday, June 23, 2021

Open Session

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, June 23, 2021, beginning at 9:00 a.m. in the Board Room, Room 106, 1600 West 12th Avenue, Denver, Colorado and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 943 9012 5945, Password: 671157 or via Dial-in: (669) 900-6833, Meeting ID: 943 9012 5945. Members of the Board present during the Regular Meeting were:

Gary M. Reiff, President
Craig Jones, First Vice President
H. Gregory Austin, Vice President
Paula Herzmark, Vice President
John R. Lucero, Vice President

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	J. Lorton, Director Accounting
J.A. Anderson, Chief of Staff	J. Martin, Project Engineer
A.C. Bricmont, Chief Financial Officer	K. Masi, HR Generalist
J. Brody, General Counsel	P. McCormick, Project Engineer
D. Gorgemans, Chief Internal Auditor	R. Millendez, Procurement Specialist
M. King, Chief External Affairs Officer	J. Mitchell, Finance Supervisor
R. Mahoney, Chief Engineering Officer	L. Morales, Community Relations Sr. Specialist
T.J. Roode, Chief Operations and Maintenance Officer	K. Oligney, Director IT Infrastructure

J. Taussig, <i>Acting</i> Chief Administrative Officer	J. Park, IT Application Sr. Developer
S. Adamkovics, Finance Sr. Analyst	R. Pence, Engineer
B. Akins, Finance Analyst	R. Peters, Engineer Sr.
D. Arnold, Attorney	B. Peterson, Finance Supervisor
R. Badger, Planning Manager	K. Petrik, Director Engineering - Construction
A. Berger, Security Specialist	N. Poncelet, Director Water Quality - Treatment
D. Brinker, Engineering Manager	D. Raitt, Engineering Manager
C. Brummitt, Attorney	K. Riegle, Attorney
K. Burgess, Director Human Resources	N. Sassano, Wellbeing Program Manager
S. Carlisle, Water Treatment Sr. Technician	J. Shaw, Community Relations Sr. Specialist
D. Castañeda, Engineer	L. Southard, Administrative Sr. Assistant
A. Cavallaro, Paralegal	R. Walsh, Engineering Manager
S. Chesney, Director Public Affairs	J. Walter, Finance Analyst
J. Christensen, Contract Specialist	P. Williams, Executive Assistant
E. Cinchock, Division Sr. Analyst	T. Winchell, Engineer Associate
J. Daly, Finance Sr. Analyst	K. Balaod, Fundmap
C. Dick, Engineer Sr.	J. Crockett, Jacobs
D. Engleman, Total Rewards Sr. Administrator	S. Kohlman, Marsh
D. Fairburn, Engineer	C. Lane, Platte Canyon Water and Sanitation District
C. Fikan, Finance Associate Analyst	G. Osario
P. Freeman, Business Operations Manager	N. Osario
E. Gleason, Engineer Sr.	A. Phelps, Marsh
R. Haas, Construction Project Sr. Manager	S. Pointing
D. Herrera, IT Program Manager	T. Sarsfield, Marsh
A. Hill, Attorney	L. Suer, Jacobs
A. Ingram, Procurement Supervisor	J. Walsh
D. Lopez, IT Support Specialist	J. Walsh

INTRODUCTORY BUSINESS

Commissioner Reiff called the meeting to order at 9:03 a.m.

Public Comment and Communications

Commissioner Reiff issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting.

Mr. and Mrs. Walsh discussed the water main break that occurred in their neighborhood on May 14th, causing water to enter their home and thereby necessitating the need to seek temporary residence elsewhere. They described the water damage caused by the break and requested that Denver Water work with them to get repairs underway so they could return to their home.

Ms. Osario, who also resides in the neighborhood with her family, experienced the same event and expressed her concern about repairs to her home.

Commissioner Reiff apologized for the inconvenience these customers and their neighbors have experienced as a result of the main break and asked that Denver Water staff work to provide the necessary resources in order to address this issue on an expedited basis. He thanked Mr. and Mrs. Walsh and Ms. Osario for their time and for bringing this to the Board's attention.

Ceremonies, Awards, and Introductions

Mr. Lochhead announced that three Board members, Commissioners Gregory Austin, Paula Herzmark, and John Lucero, will be leaving the Board of Water Commissioners, as their terms are expiring. He stated that it has been an absolute pleasure to have the Commissioners guiding Denver Water through this incredible journey of perseverance and accomplishment. He highlighted some of the Board's most notable contributions, including their commitment to strengthening outside relationships, developing conservation and strategic planning efforts, improving project management and delivery as well as governance and controls, and increasing customer and operational efficiencies. He added that the Commissioners' transformative leadership will be tremendously missed.

In commemoration of their contributions to Denver Water, each of the three Commissioners received a framed photo of Cheesman Reservoir as a token of Denver Water's appreciation.

Mr. Lochhead also announced that the Denver Water Operations Complex Redevelopment won the 2021 ACEC Engineering Excellence Grand Conceptor Award, which honors the year's most outstanding engineering achievement. He noted that this award speaks to the Board's vision for the planning and construction of Denver Water's campus.

Commissioner Reiff remarked that Commissioners Austin, Herzmark, and Lucero, individually and collectively, have driven changes that will last for decades. He stated

that each of them has made lifelong careers of public service, and Denver Water is indebted to them for their exceptional contributions.

Commissioner Jones thanked the Board for their dedication and consideration of staff, noting that their collaboration and insight has contributed to an amazing journey. He added that it has been a pleasure to work with the Board and Denver Water.

Commissioner Gregory Austin

Mr. Lochhead stated that he has always been amazed by Commissioner Austin's intellectual curiosity and pointed questions, invariably driving staff to find the best answer or solution, and by his continued concern for Denver Water's responsibility to its customers.

Commissioner Austin remarked that while he takes great pride in this organization and the work the Board as done, Denver Water's accomplishments are a credit to the CEO and Denver Water staff. He thanked Denver Water, noting that he, like the other members of the Board, has enjoyed the work.

Commissioner Paula Herzmark

Mr. Lochhead recognized Commissioner Herzmark for her invaluable passion for driving the process and her expertise in healthcare, and for always being able to say the right thing at the right time.

Commissioner Herzmark stated that it has been an honor to serve on this Board, that the work has been demanding of both time and energy, and worth every minute of it. While she is proud of what has been accomplished during her tenure, she is proudest of bringing Mr. Lochhead on as CEO of Denver Water. He was open to and desired change and surrounded himself with people who could execute on that vision. She thanked Denver Water, noting that it is an outstanding organization in which the community should be proud.

Commissioner John Lucero

Mr. Lochhead recognized Commissioner Lucero, stating that his perspective has been critical for how Denver Water interacted with its customers, along with his connection to the City of Denver. Mr. Lochhead noted that Commissioner Lucero is the longest serving Board member and that his leadership has been invaluable.

Commissioner Lucero acknowledged that Mr. Lochhead's involvement at Denver Water has been integral to its success. The accomplishments attributed to the Board could not

have been done without Mr. Lochhead's influence and leadership. The Board pushed the organization to think outside the box, and Mr. Lochhead responded by solving some big issues. Commissioner Lucero said that working with the Board for 14 years has been a learning experience. Denver Water feels like family and he will miss it.

ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. ITEM II-A-1: FIRST AMENDMENT WITH TEAMLINX LLLP FOR NETWORK AND CABLING SERVICES – CONTRACT 501390

Approved the First Amendment to Contract 501390 with TeamLINX LLLP for network and cabling services for an extension of the contract period through July 1, 2022 for an additional \$100,000, for a total amended contract amount not to exceed \$850,000.

2. ITEM II-A-2: MOFFAT TUNNEL AND WILLIAMS FORK COLLECTION SYSTEM DIVERSION DAM REPAIRS – CONTRACT 504801

Approved Contract 504801 with Harrison Western Construction for the Moffat Tunnel and Williams Fork Collection System Diversion Dam Repairs Project for the contract period from June 23, 2021 to December 3, 2021, for a total contract amount not to exceed \$856,312.

3. ITEM II-B-1: SOUTH SYSTEM PLANNING PROGRAM TECHNICAL AND PLANNING DEVELOPMENT CONSULTING SERVICES – CONTRACT 504883

Ms. Castañeda presented the Board with the South System Planning Program (Program), a copy of which is attached to and incorporated in these Minutes as Exhibit A. She provided an overview of the scope and schedule of the Program, explaining that the South System includes the Foothills and Marston Water Treatment Plants, Source of Supply (raw water) infrastructure upstream, and Distribution (treated water) infrastructure downstream of the two treatment facilities.

She stated that the purpose of the Program is to evaluate the needs of the South System in order to prioritize future capital projects and implement Denver Water's long-term planning goals identified in the Integrated Resource Plan (IRP) 2065.

June 23, 2021

This Program will address the risks to the South System's operation and performance, evaluate and prepare for climate change impacts, and identify regulatory changes for source waters, treatment processes, and water quality. Going forward, the Program will develop a comprehensive, flexible plan that recommends 20-year capital improvements, with a focus on the South System's treatment plants, related sources, and distribution infrastructure to ensure that system improvements are planned holistically.

Approved Contract 504883 with Jacobs Engineering Group Inc. for the South System Planning Program for the contract period from June 23, 2021 to December 15, 2022, for a total contract amount, including owner-directed contingencies, not to exceed \$651,872.

4. ITEM II-B-2: SENSUS MASTER METER REPLACEMENT PROJECT – CONTRACT 504682

Mr. Fairburn presented the Board with the Sensus Master Meter Replacement Program, a copy of which is attached to and incorporated in these Minutes as Exhibit B. He reported that there are approximately 215 Master Meters throughout Denver Water's distribution system, serving 24 Master Meter Districts. Due to the discontinuation of replacement parts for meters manufactured by Sensus, approximately 86 of these meters will be replaced with new manufacturer-supported meters.

The meter replacement program was initiated in 2019 and will be completed in six separate phases. Phase I was completed in 2020 with 26 master meters replaced in six districts. Several lessons were learned and identified during Phase I, resulting in a new contracting method, which promotes a more efficient process and standardization of costs.

Approved Contract 504682 with R&D Pipeline Construction, Inc. for the Sensus Master Meter Replacement project for the contract period from June 23, 2021 to December 15, 2023, for a total contract amount not to exceed \$913,433.

POLICY MATTERS

5. ITEM III-A: NORTHWATER TREATMENT PLANT

Mr. McCormick presented the Board with the Northwater Treatment Plant (NTP) Update, a copy of which is attached to and incorporated in these Minutes as Exhibit C. He highlighted the construction progress on the Filter, Chemical,

Floc/Sed, and Administration Buildings, noting that construction is going exceedingly well, and the project schedule continues to meet critical path deadlines despite previous weather delays.

He reported that there are no major adjustments to the NTP schedule and expects that this time next year, the team will be testing systems and turning on equipment. There are no adjustments to the total project cost curve, which is approximately \$234 million, inclusive of approximately 1.4 million person-hours on the project. There are no adjustments to the estimate at completion (EAC), which is \$512 million, and the project forecast remains at \$7.5 million below budget with 40% of construction complete.

He noted that the project is approaching peak production with about 350 workers on site right now, which is expected to expand to around 500 workers by the end of summer. The next NTP update will be presented to the Board in August.

EXECUTIVE UPDATE

6. ITEM IV-A: CEO UPDATE

Mr. Lochhead reported that Denver Water hosted a Leadership Connection virtual meeting for all supervisors within the organization. The event featured a discussion about the concept of trust, maintaining and building trust, and how leaders can extend trust within their teams and the organization. The discussion also included the work the executive team has been doing around diversity, equity, and inclusion.

Mr. Lochhead also noted the passing of Lurline Curran, a retired County Manager for Grand County, known and respected across the state for her defense of Grand County's waters. He stated that she was a visionary for Grand County and will be missed.

7. ITEM IV-B: CFO UPDATE

Ms. Bricmont reported that the May Financial Report has been prepared for the Board's review, a copy of which is attached to an incorporated in these Minutes as Exhibit D. She noted that the financial performance measures are within the metrics for overall operating revenues and capital projects are doing well, despite the wet May weather.

8. ITEM IV-C: OPERATIONS UPDATE

Mr. Haas presented the Board with the Conduit No. 16 Project Status & East Segment Update, a copy of which is attached to and incorporated in these Minutes as Exhibit E. He reported that the Conduit No.16 Replacement Project has been underway to replace the existing 42-inch Conduit No. 16 pipeline with new 84-inch and 66-inch pipelines stretching 8.5 miles long. The existing conduit currently conveys raw water from Ralston Reservoir to the Moffat Water Treatment Plant, which will be extended to the Northwater Treatment Plant. The project was broken into separate segments and the Tunnel, West, and Central segments have all been completed. The team is now on the final East Segment, which has been going extremely well and is marked by a successful approach to contract negotiation, time-saving processes, and good public relations. This final segment is on track to finish under budget and six months early, with a projected completion date of December 2021.

BRIEFING PAPERS & REPORTS**9. ITEM V-B-1: LEAD REDUCTION PROGRAM DASHBOARD**

The Board received a Report for the Lead Reduction Program Dashboard, a copy of which is incorporated and attached to these Minutes as Exhibit F.

ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 10:31 a.m.

DocuSigned by:
Jim Lochhead
DEDEUA34B77B484...
Secretary

DocuSigned by:
Gary M. Reiff
A40A9FCF9D1D429...
President