

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, First Floor

Video Conference: <http://zoom.us/join>, Meeting ID: 899 8579 0147, Password: 998765  
or Dial-in: (669) 900-6833, Meeting ID: 899 8579 0147

**Wednesday, July 27, 2022**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, July 27, 2022, beginning at 9:00 a.m. in the Board Room and via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 899 8579 0147, Password: 998765 or via Dial-in: (669) 900-6833, Meeting ID: 899 8579 0147. Members of the Board present during the Regular Meeting were:

**Gary M. Reiff, President**  
**Craig Jones, First Vice President**  
**Stephanie Donner, Vice President**  
**Tyrone J. Gant, Vice President**  
**Dominique Gómez, Vice President**

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	R. Logan, Drafter Sr.
J.A. Anderson, Chief of Staff	D. Martinelli, Finance Associate Analyst
A.C. Bricmont, Chief Financial Officer	C. Mbakago, Division Sr. Analyst
J. Brody, General Counsel	H. Miller, Internal Controls
B. Good, Chief Administrative Officer	S. Monge, Program Administrator
D. Gorgemans, Internal Auditor	N. Nelson, Engineer Sr.
R. Mahoney, Chief Engineering Officer	K. Oligney, Director IT Infrastructure
R. Marsicek, Chief Water Resource Strategy Officer	S. Overby, Business Operations Support
	J. Park, IT Application Sr. Developer

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect



T.J. Roode, Chief Operations and Maintenance Officer  
E. Abbott, IT Applications Manager  
S. Adamkovics, Finance Sr. Analyst  
B. Akin, Finance Analyst  
J. Archer, Engineering Manager  
J. Barbier, Engineer Sr.  
S. Behunek, Public Affairs Manager  
C. Brummitt, Attorney  
A. Cavallaro, Paralegal  
A. Cerchiaro, Strategic Sourcing Specialist  
Y. Cha, Procurement Manager  
S. Chesney, Director Public Affairs  
J. Daly, Procurement Specialist  
C. Davis, Engineering Sr. Specialist  
C. Flynn, Procurement Specialist  
M. Freeman, Grants Administrator  
P. Freeman, Business Operations Manager  
L. Harris, Engineer Sr.  
A. Hill, Government Relations Liason  
A. Ingram, Procurement Specialist

K. Petrik, Director Engineering - Construction  
T. Popacondria, Attorney  
C. Proctor, Communications Sr. Specialist  
L. Quintana, Administrative Sr. Assistant  
D. Randall, Engineer  
K. Riegler, Attorney  
P. Ries, Engineer Sr.  
K. Rocha, Procurement Specialist  
K. Ross, Engineering Manager  
J. Seagren, Distribution Relations Manager  
U. Sharma, Treasurer  
L. Southard, Business Operations Support  
J. Taussig, Director EMSS  
J. Walter, Finance Analyst  
P. Williams, Executive Assistant  
A. Witheridge, Scientist Lead  
C. Lane, Platte Canyon Water and Sanitation District  
E. Shepyer

## INTRODUCTORY BUSINESS

Commissioner Reiff called the meeting to order at 9:01 a.m.

### Public Comment and Communications

Commissioner Reiff issued an invitation to members of the public to comment to the Board on any matters not included in the meeting Agenda. There was no public comment.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: CITY DITCH RAW WATER LEASE AGREEMENT – CONTRACT 505308**

Approved Contract 505308 with DeAnna and Robert Baird for one statutory inch of raw water made available from Denver Water's City Ditch water right.

**2. ITEM II-A-2: CLAIMS MANAGEMENT PROVIDER – CONTRACT 505145**

Approved Contract 505145 with Crawford & Company for claims management provider services for the contract period from July 27, 2022 to July 31, 2027.

**3. ITEM II-A-3: COST ADJUSTMENT FOR THE ACCELERATED LEAD SERVICE LINE REPLACEMENT CONTRACT**

Approved an additional \$4,152,421 for the Accelerated Lead Service Line Replacement contracts to ensure Denver Water can meet the regulatory replacement requirement of 4,477 lead service lines.

**4. ITEM II-A-4: VAULT MODIFICATION 2022-2023 – CONTRACT 505073**

Approved Contract 505073 with BT Construction, Inc. for the Vault Modifications 2022-2023 Project for the contract period from July 27, 2022 to July 14, 2023, for a total contract amount not to exceed \$2,990,000.

**5. ITEM II-A-5: DENVER INTERNATIONAL AIRPORT 2022-2023 CATHODIC PROTECTION IMPROVEMENTS – CONTRACT 505152**

Approved Contract 505152 with Kantex Industries, Inc. for Denver International Airport 2022/2023 Cathodic Protection Improvements for the contract period from July 27, 2022 to July 13, 2023, for a total contract amount not to exceed \$750,638.

**6. ITEM II-B-1: HILLCREST RESERVOIR AND PUMP STATION REPLACEMENT PROJECT CHANGE ORDERS TO WORK PACKAGES NO. 4 & NO. 5, AND MODIFICATION TO CONTRACT 501033 BUDGET**

Mr. Ries presented the Board with the Hillcrest Reservoir update, a copy of which is attached to and incorporated in these Minutes as Exhibit A. He provided a project update, discussing construction progress, internal and external auditing, risk review and resolutions, proposed change orders, and the project completion

schedule. He highlighted that the project has realized over \$6 million in contract savings, while providing the benefit of high-quality water distribution, storage, and monitoring facilities with an expected minimum 50-year life span. Mr. Ries anticipates that work package nos. 4 and 5, which include demolition of the existing pump station and final landscaping on the project, will be completed in the last quarter of 2022.

Approved Contract 501033 with MWH Constructors, Inc. for the Hillcrest Reservoir and Pump Station Replacement project for an additional \$960,219, for a total not to exceed budget of \$107,160,219, including WP4CO3 (Contract 503049), and WP5CO2 (Contract 503633).

#### **7. ITEM II-B-2: BOARD RESOLUTION ON THE AUTHORITY TO BIND DENVER WATER**

Ms. Brody highlighted several proposed revisions to the Board's Resolution on the Authority to Bind Denver Water, which was recently introduced to the Board by Mr. Good at the July 12<sup>th</sup> Board Meeting. A copy is attached to and incorporated in these Minutes as Exhibit B. She highlighted key changes to the Resolution where Denver Water staff, in collaboration with the Board, have identified opportunities to increase clarity, address gaps, and reduce the number of routine transactions requiring Board approval. She addressed proposed provisions authorizing the CEO/Manager to enter into grant and revenue agreements up to \$750,000; clarification for which types of property and development-related agreements require Board approval; and new categories of routine "nondiscretionary" transactions that will no longer require Board approval, irrespective of dollar amount.

Commissioner Reiff, on behalf of himself and Commissioner Jones, stated that he appreciated the professional transparency on this matter and strongly favored this proposal.

Approved the revised Resolution on the Authority to Bind Denver Water.

### **POLICY MATTERS**

#### **8. ITEM III-A: DENVER WATER'S 2023 DRAFT BUSINESS PLAN**

Ms. Anderson presented the Board with Denver Water's 2023 Annual Business Plan draft, a copy of which is attached to and incorporated in these Minutes as Exhibit C. She reported on the priorities for 2023, explaining that the Annual

Business Plan's foundation is based on Denver Water's Strategic Plan, which is assessed every one to two years through a gap analysis, and assists in refining strategic projects, organizational priorities and programs, and divisional initiatives.

In addition to noting Denver Water's top priority to provide high quality water and outstanding customer service to its customers, Ms. Anderson highlighted key strategic projects and milestones for the Lead Reduction Program, Gross Reservoir Expansion, Northwater Treatment Plant, and High Line Canal Transformation. She stated that focus over the next few years will be on organizational priorities, which include safety, customer experience, Enterprise Project Management Office (EPMO), One Water Strategy, Asset Management, Protecting Colorado's Waters, Sustainability, and Innovation and Technology.

She stated that work will continue on divisional initiatives, in particular education and awareness in the area of diversity, equity, and inclusion, the strategy for which will be brought before the Board.

## EXECUTIVE UPDATE

### 9. ITEM IV-A: CEO UPDATE

Mr. Lochhead announced that he attended a celebration for the "Use Only What You Need" campaign created for Denver Water, which was inducted into the OBIE Hall of Fame. The campaign garnered worldwide attention and had an enormous impact on water conservation. He stated that it was an honor to receive the recognition.

### 10. ITEM IV-C: OPERATIONS UPDATE

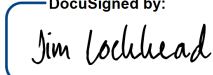
Ms. Ross presented the Board with the Standard Impacts update, a copy of which is attached to and incorporated in these Minutes as Exhibit D. She reported that almost one year ago, Denver Water released its Capital Projects Construction Standards (CPCS) 4<sup>th</sup> Edition. The Denver Water standards library includes the CPCS, Engineering Standards, and Computer Aided Drafting (CAD) Standards, and projects prepared by or submitted to Denver Water are subject to these standards and establish a minimum level of quality for design and construction.

Historically, she noted that the standards have gone through several revisions, and the evolution of the CPCS is a testament to Denver Water's technical expertise and a significant achievement for the Engineering division. The use of these standards extends to multiple divisions internally and also to external end users, reaching a global audience. She indicated that, in addition to working on publishing the next edition, the next steps include continued outreach to solicit feedback from users, establishing user meetings, and innovating the plan review process with Standards knowledge checks.

In response to a question from Commissioner Donner, Ms. Ross explained that momentum for the use of Standards was built through the global engineering community, consultants, committee participation, and word of mouth.

### ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn at approximately 9:39 a.m.

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Secretary

DocuSigned by:  
  
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President