

## CAC minutes for the meeting of Oct. 21, 2021

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### CAC MEMBERS IN ATTENDANCE

Paul Aldretti, Chair, Denver representative  
Alyssa Quinn, Vice-Chair, Distributor representative  
Jim Berkley, Denver representative  
Alan Hassler, West Slope representative  
Gary Wilkinson, West Slope representative  
Jim Fitzmorris, Homebuilders Representative  
Nona Shipman, Public Interest Group representative

### CAC MEMBERS ABSENT

Andrew Ross, Secretary, Denver representative  
Mike Cowan, Suburban representative  
Rich Newton, Environmental representative

### DENVER WATER STAFF

Ashley Denault, CAC/staff liaison  
Sara Behunek, Government and Community Relations manager  
Fletcher Davis, financial analyst  
Cathy Proctor, communications senior specialist

### MEMBERS OF THE PUBLIC

Tim Flynn  
Lisa Mathai  
Tony Penoyer

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### Opening remarks

5 – 5:10 p.m.

- Introductions
- Approval of agenda (Alyssa Q. moved, Nona S. seconded, all in favor).
- Approval of August meeting minutes (Alan H. moved, Alyssa Q. seconded, all in favor)
- Approval of September meeting minutes (Nona S. moved, Alyssa Q. seconded, all in favor)
- Public comment: Tony Penoyer noted he is taking a course in community-based research and is interested in learning more about customer relationships with water

### CAC business

5:10 p.m. – 5:45 p.m.

- The Metro Drought Coordination Group: did not meet; will meet in November, January, March and May, and will continue their focus on coordinated messaging on water.
- Water 2022: there will be a lot of different events throughout the state in 2022, Nona S. and Alyssa Q. will update the CAC.
- Paul A. provided an overview of the proposed new member orientation.
- Bylaws update: Ashley noted the Office of General Counsel is reviewing the proposed bylaws to make sure the changes are compatible with the Foothills Agreement. The CAC discussed adding a quorum requirement.
  - Alan H. made a motion that the CAC bylaws be amended to provide that a quorum is required for the CAC to conduct business, to define business and to set the

quorum at six members. Alyssa Q. seconded. Alan H., Alyssa Q., Jim F., Jim B., Nona S. and Paul A. voted aye; Gary W. voted nay.

- Alan H. will develop language to amend the bylaws as approved by the committee.

### **Denver Water presentations**

**5:45 p.m. – 6:25 p.m.**

- Rates: Fletcher presented on Denver Water's rate increases and financial position. He noted the 4% increase in rate revenues was mostly driven by capital projects, continued investments in Denver Water's system and to ensure a long-term safe and reliable water supply. The increase follows a lower-than-planned increase in 2021 due to the pandemic. Fletcher also noted the rates use the same lead cost allocation methodology as 2021.
- Rates communications: Cathy presented on Denver Water's rates communications plan, Denver Water's communications goals for rates, messaging and timing of communications.

### **Denver Water Updates**

**6:25 p.m. – 6:30 p.m.**

- Sara provided an update on the customer contact center, noting that wait times have increased due to staffing shortages. Denver Water has added language to notices to this effect and are notifying callers of the option to get a call back, alternative contact options and expected wait times.

**Adjourned**

**6:30 p.m.**